

O/o Principal  
Government Medical College  
Srikakulam

Rc.No : /E5/GMC/SKLM/2024 Dated: 27.03.2025

Sir/Madam,

Sub:- Government Medical College, Srikakulam – require printing of  
Student logbooks & records - Request for Quotations- Reg.

Ref: 1.NMC CBME 2023 Regulations  
2.HoDs meeting & request as per NMC UHS requirement

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The students of Government Medical College Srikakulam have to write, maintain and submit practical records, clinical records, logbooks, etc. as per NMC / UHS regulations and submit them.

These books contain some printed pages, some pages with proforma to be filled and some blank pages. The written matter is text matter with some tables; there are no images as of now. The books vary from 50 to 100-120 pages and are usually printed on A4 size or equivalent size paper.

It is now proposed to call for quotations from the supplier who will have to perform the following works –

- to print the books (around 200 per subject per year – about 12 subjects)
- to arrange for display & availability of the books at a place in the college (to be provided by college)
- to arrange for the sale of the books in the said place, at a price as fixed in consultation with the principal and as per approved rates
- to ensure smooth supply of properly printed books in time

The proposal must also contain –

1. Cost per page (includes printing, binding, selling to student)
2. Percent of sales amount that will be paid to the CDS (college development society)

Sealed quotations, titled “Printing of records & logbooks” on the envelope, must reach the office of Principal, Government Medical College, Srikakulam, before 21<sup>st</sup> May, 2025. Further information can be had from the office during working hours.

12.5.2025

(sd)  
(Principal, GMC SKLM)

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